**How do I connect to a database in LABEL MATRIX?**

**Environment**

* **Microsoft Windows XP SP3**
* **Microsoft Windows Vista**
* **Microsoft Windows 7**
* **Microsoft Windows Server 2003**
* **Microsoft Windows Server 2008**
* **Microsoft Windows Server 2012**
* **Microsoft Windows 8**

**Resolution**

**Connecting to the Database**

1. **Right Click anywhere on a blank space of the label and Click on Properties.**
2. **Click on the Database tab.**
3. **Click the Add Button.**
4. **Click Next to continue on with Normal Setup.**
5. **Click File to browse out to the database and Click Next.**
6. **Select which Table you want to use for the database and Click Next.**
7. **Verify all the fields are shown and Click Next.**
8. **Select which type of access you would like to the database and Click Next.**
9. **Name the database and Click Finish.**

**Adding a field from the Database**

1. **On the Menu bar Click Insert and then Click Text ( or any field you would like ).**
2. **Click the Data tab.**
3. **In the Origin dropdown box select Database.**
4. **Select the correct field and click Place.**
5. **Click anywhere on the label to place the field.**